



DEPARTMENT OF THE AIR FORCE
65TH MISSION SUPPORT GROUP (USAF)
LAJES FIELD AZORES PORTUGAL


16 Jul 2013

MEMORANDUM FOR: Prospective Contractor

FROM: 65 CONF/LGCB

SUBJECT: Establishment of Blanket Purchase Agreement (BPA)

1. The Contracting Flight is interested in establishing a pre-priced blanket purchase agreement for the Commercial Transportation Service for Lajes Field, Azores, Portugal.
2. If your company is interested in providing a proposal, please review the Statement of Work, Appendix A and Price List as attachments to this letter. **The time specified for receipt of offers is 31 Jul 2013 by 16:00 hrs. (local time).**
3. The following information/qualifications are required in providing your proposal:
 - a. Price List: provide a complete price list by providing pricing on all routes and contractor information as stated on the price list of Attachment 3.
 - b. Certification: provide certification documentation as duly licensed with individual permit (Alvara) and certified as individual authorization of public transportation authorized by Portuguese law, as stated in paragraph 5 of the Statement of Work..
4. A single BPA will be established with the responsible offeror who meets the two qualifications above to include the lowest price offer.
5. Offerors must be registered in the System for Award Management (SAM). Offeror may obtain information on registration via the internet at www.sam.gov. In order to register in SAM, offerors must first obtain a DUNS number by contacting Duns and Bradstreet at 21 314 6636 and must also obtain a NATO Cage code by contacting Ministerio da Defesa at 21 302 7344 or e-mail ncbptncage@defesa.pt.
6. Please provide your proposal to Conceicao Ventura, at Lajes Field, Azores, Bldg T-615 or by e-mail to maria.ventura.pt@us.af.mil. Any questions or concerns contact Conceicao Ventura at 295-57-3159 or e-mail.


JOSE HENANDEZ, MSGT, USAF
Contracting Officer

Attachment 1: Statement of Work:
Attachment 2: Appendix A (Work schedule)
Attachment 3: Price List