



## Assistant Education Technician Services

**Solicitation Number:** F2N37E9128AG04

**Agency:** Department of the Air Force

**Office:** United States Air Force Europe

**Location:** 65 CONS - Lajes Field, Azores

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**Notice Type:**

Combined Synopsis/Solicitation

**Posted Date:**

August 28, 2009

**Response Date:**

Sep 11, 2009 8:00 am Eastern

**Archiving Policy:**

Automatic, 15 days after response date

**Archive Date:**

September 26, 2009

**Original Set Aside:**

N/A

**Set Aside:**

N/A

**Classification Code:**

R -- Professional, administrative, and management support services

**NAICS Code:**

923 -- Administration of Human Resource Programs/923110 -- Administration of Education Programs

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**Synopsis:**

Added: Aug 28, 2009 6:58 am

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The solicitation number is F2N37E9128AG04; this solicitation is a request for quotation. This solicitation document and incorporated provisions and clauses are those in effect through FAC 2005-36, DCN 20090825, and AFAC 2009-0803. This acquisition will be full and open competition; the North American Industry Classification System (NAICS) code is 923110. The business size standard is not established. The Federal Supply Class (FSC) is R419. The Standard Industrial Classification (SIC) is 9411.

CLIN 0001: 2,080 HRS, Base Year, Assistant Education Technician Services IAW attached Statement of Work. Non-personal services in support of U.S. Air Force voluntary off-duty education program providing academic advisement, information, guidance, and preparation of documents associated with education services and administrative duties as assigned. Period of Performance: 01 October 2009 - 30 September 2010.

CLIN 1001: 2,080 HRS, Option Year 1, Assistant Education Technician Services IAW attached Statement of Work. Non-personal services in support of U.S. Air Force voluntary off-duty education program providing academic advisement, information, guidance, and preparation of documents associated with education services

and administrative duties as assigned. Period of Performance: 01 October 2010 - 30 September 2011.

EVALUATION CRITERIA: Evaluation of offers will be completed in accordance with FAR 13.106-2. The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforms to the solicitation and represents the best value to the Government, price and other factors considered. The following factors shall be used to evaluate offers: TECHNICAL CAPABILITY: The offeror shall possess the following capabilities: A two-year college degree and 15-30 semester hours in counseling, secondary education, or a related discipline is highly preferred. Resumes and transcripts shall be submitted with proposal packages to Contracting squadron. The contractor shall have a minimum of one year remaining at the current duty station. Evaluations of proposed PRICE will also be completed.

ALL OFFERORS must submit a completed FAR clause 52.212-3 Offeror Representations and Certifications, resume, and transcripts with their offer

The following provisions and/or clauses apply to this acquisition. Offerors must comply with all instructions contained in FAR 52.212-1 Instructions to Offerors -- Commercial Items. FAR 52.212-3 Alt I Offeror Representations and Certifications - Commercial Items. FAR 52.212-4 Contract Terms and Conditions - Commercial Items. FAR 52.212-5 (Dev) Contract Terms and Condition Required to Implement Statues or Executive Orders-Commercial Items (Deviation). FAR 52.204-7 Central Contractor Registration. FAR 52.217-5 Evaluation of Options. FAR 52.217-8 Option to Extend Services. FAR 52.217-9 Option to Extend the Term of the Contract. FAR 52.222-50 Combating Trafficking in Persons. FAR 52.225-13 Restrictions on Certain Foreign Purchases. FAR 52.232-18 Availability of Funds. FAR 52.232-33 Payment by EFT - CCR. FAR 52.233-1 Disputes. FAR 52.233-3 Protest After Award. FAR 52.233-4 Applicable Law for Breach of Contracts. FAR 52.252-2 Clauses Incorporated by Reference, with the following fill-in: <http://farsite.hill.af.mil>. FAR 52.252-6 Authorized Deviations in Clauses with the following fill-in: Department of Defense (48 CFR Chapter 2). DFARS 252.203-7000 Requirements Relating to Compensation of Former DoD Officials. DFARS 252.203-7002 Requirement to Inform Employees of Whistleblower Rights. DFARS 252.204-7004 Alt A Required Central Contractor Registration Alternate A. DFARS 252.212-7001 (Dev) Contract Terms and Conditions. DFARS 252.225-7041 Correspondence in English. DFARS 252.225-7042 Authorization to Perform. DFARS 252.232-7003 Electronic Submission of Payment Request; requests for payments must be submitted electronically through the Wide Area WorkFlow system at <https://wawf.eb.mil>. DFARS 252.232-7010 Levies on Contract Payments. DFARS 252.233-7001 Choice of Law (Overseas). AFFARS 5352.201-9101 Ombudsman. AFFARS 5352.223-9001 Health and Safety on Government Installations. AFFARS 5352.242-9000 Contractor access to Air Force Installations. AFFARS 5352.242-9001 Common Access Cards (CACs) for Contractor Personnel. Clauses may be accessed electronically in full text through <http://farsite.hill.af.mil>.

Contractors must be actively registered with the Central Contractor Registration (CCR) at <http://www.ccr.gov>, at Wide Area Work Flow (WAWF) at <http://wawf.eb.mil>, and at Online Representations and Certifications Application (ORCA) at <http://orca.bpn.gov>.

Please send any response to [joseph.hoh@lajes.af.mil](mailto:joseph.hoh@lajes.af.mil) or fax to 011-351-295-57-3210 NO LATER THAN 11 SEPTEMBER 2009, NOON LOCAL TIME (8:00 AM EST). Point of contact is Joseph Hoh, SSgt, Contract Specialist, telephone 011-351-295-57-3148, [joseph.hoh@lajes.af.mil](mailto:joseph.hoh@lajes.af.mil). Alternate POC is Keith L. Rhodia, SSgt, Contracting Officer, telephone 011-351-295-57-3123, [keith.rhodia@lajes.af.mil](mailto:keith.rhodia@lajes.af.mil).

<b>Statement of Work</b> <b>Type:</b> Other (Draft RFPs/RFIs, Responses to Questions, etc..) <b>Posted Date:</b> August 28, 2009
<hr/> <a href="#">FY10 Asst Ed Tech Office Auto SOW.pdf (66.88 Kb)</a> <b>Description:</b> Statement of Work

**Contracting Office Address:**  
65 CONS/LGC  
Lajes Field, Azores APO, 09720

**Place of Performance:**  
Education Center  
Lajes Field,  
Portugal

**Primary Point of Contact.:**  
Joseph W. Hoh  
[joseph.hoh@lajes.af.mil](mailto:joseph.hoh@lajes.af.mil)  
Phone: 011351295573148

**Secondary Point of Contact:**  
Keith L. Rhodia,  
Contracting Officer  
[keith.rhodia@lajes.af.mil](mailto:keith.rhodia@lajes.af.mil)  
Phone: 011351295573104

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**ALL FILES**

[Statement of Work](#)   
Aug 28, 2009  
[FY10 Asst Ed Tech Offic](#)

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**Opportunity History**

- **Original Synopsis**  
Aug 28, 2009  
6:58 am