



## Education Facility Monitor Position

**Solicitation Number:** F2N37E9128AG05

Agency: Department of the Air Force

Office: United States Air Force Europe

Location: 65 CONS - Lajes Field, Azores

**Notice Type:**

Combined Synopsis/Solicitation

**Posted Date:**

July 24, 2009

**Response Date:**

Aug 07, 2009 8:00 am Eastern

**Archiving Policy:**

Automatic, 15 days after response date

**Archive Date:**

August 22, 2009

**Original Set Aside:**

N/A

**Set Aside:**

N/A

**Classification Code:**

S -- Utilities and housekeeping services

**NAICS Code:**

561 -- Administrative and Support Services/561612 -- Security Guards and Patrol Services

**Synopsis:**

Added: Jul 24, 2009 6:07 am

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The solicitation number is F2N37E9128AG05; this solicitation is a request for quotation. This solicitation document and incorporated provisions and clauses are those in effect through FAC 2005-34, DCN 20090115, and AFAC 2009-0318. This acquisition will be full and open competition; the North American Industry Classification System (NAICS) code is 561612. The business size standard is \$18,500,000.00. The Federal Supply Class (FSC) is S211. The Standard Industrial Classification (SIC) is 8299.

CLIN 0001: Base Year, Period of Performance: 01 October 2009 - 30 September 2010. Qty: 500 HRS.

DESCRIPTION: Non-personal services in support of U.S. Air Force off-duty education program. The contractor shall provide access and equipment control in support of education services program. Access control responsibilities include opening and closing education facilities for early morning, evening and weekend use, as appropriate. Equipment control responsibilities involve monitoring audio-visual, computer and other support equipment use IAW established procedures. Please reference the attached Statement of Work (SOW) for further information.

CLIN 1001: First Option Year, Period of Performance: 01 October 2010 - 30 September 2011. Qty: 500 HRS.

DESCRIPTION: Non-personal services in support of U.S. Air Force off-duty education program. The contractor

shall provide access and equipment control in support of education services program. Access control responsibilities include opening and closing education facilities for early morning, evening and weekend use, as appropriate. Equipment control responsibilities involve monitoring audio-visual, computer and other support equipment use IAW established procedures. Please reference the attached Statement of Work (SOW) for further information.

**QUALIFICATIONS:** The contractor must be capable of performing light physical duties such as moving and setting up audiovisual equipment, moving tables and chairs, and other routine daily maintenance functions, must be capable of operating computer hardware and peripherals (speakers, headphones, etc.) and audiovisual systems (overhead projectors, televisions and VCRs), must be available to work early morning, evenings and weekends as required, and must have at least one year remaining at the current duty station.

**EVALUATION CRITERIA:** Evaluation of offers will be completed in accordance with FAR 13.106-2. The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforms to the solicitation and represents the best value to the Government, price and other factors considered. The following factors shall be used to evaluate offers: **TECHNICAL CAPABILITY** - Offerors must possess the qualifications listed in the above paragraph. **PRICE** - The price proposed by the offeror will be included as part of the evaluation.

**ALL OFFERORS** must submit a completed solicitation package which includes: Completed Bid Schedule and completed FAR clause 52.212-3 Offeror Representations and Certifications.

The following provisions and/or clauses apply to this acquisition. Offerors must comply with all instructions contained in FAR 52.212-1 Instructions to Offerors -- Commercial Items. FAR 52.212-3 Alt I Offeror Representations and Certifications - Commercial Items. FAR 52.212-4 Contract Terms and Conditions - Commercial Items. FAR 52.212-5 (Dev) Contract Terms and Condition Required to Implement Statues or Executive Orders-Commercial Items (Deviation). FAR 52.204-7 Central Contractor Registration. FAR 52.204-9 Personal Identity Verification of Contractor Personnel. FAR 52.217-5 Evaluation of Options. FAR 52.217-8 Option to Extend Services. FAR 52.217-9 Option to Extend the Term of the Contract. FAR 52.222-50 Combating Trafficking in Persons. FAR 52.225-13 Restrictions on Certain Foreign Purchases. FAR 52.232-18 Availability of Funds. FAR 52.232-33 Payment by EFT - CCR. FAR 52.233-1 Disputes. FAR 52.233-3 Protest After Award. FAR 52.233-4 Applicable Law for Breach of Contracts. FAR 52.237-2 Protection of Government Buildings, Equipment, and Vegetation. FAR 52.245-1 Government Property. FAR 52.247-34 FOB Destination. FAR 52.252-2 Clauses Incorporated by Reference, with the following fill-in: <http://farsite.hill.af.mil>. FAR 52.252-6 Authorized Deviations in Clauses with the following fill-in: Department of Defense (48 CFR Chapter 2). DFARS 252.204-7004 Alt A Required Central Contractor Registration Alternate A. DFARS 252.212-7001 (Dev) Contract Terms and Conditions. DFARS 252.222-7002 Compliance with Local Labor Laws (Overseas). DFARS 252.225-7041 Correspondence in English. DFARS 252.232-7003 Electronic Submission of Payment Request. DFARS 252.232-7008 Assignment of Claims (Overseas). DFARS 252.233-7001 Choice of Law (Overseas). AFFARS 5352.201-9101 Ombudsman. AFFARS 5352.223-9001 Health and Safety on Government Installations. AFFARS 5352.242-9000 Contractor Access to Air Force Installations. Clauses may be accessed electronically in full text through <http://farsite.hill.af.mil>.

Contractors must be actively registered with the Central Contractor Registration (CCR) at <http://www.ccr.gov>, at Wide Area Work Flow (WAWF) at <http://wawf.eb.mil>, and at Online Representations and Certifications Application (ORCA) at <http://orca.bpn.gov>.

Please send any response to joseph.hoh@lajes.af.mil or fax to 011-351-295-57-3210 NO LATER THAN 07 AUGUST 2009, 8:00 AM, EST. Point of contact is Joseph Hoh, SrA, Contract Specialist, telephone 011-351-295-57-3148, joseph.hoh@lajes.af.mil. Alternate POC is Keith L. Rhodia, SSgt, Contracting Officer, telephone 011-351-295-57-3123, keith.rhodia@lajes.af.mil.

<p><b>Bid Schedule</b></p> <p>Type: Other (Draft RFPs/RFIs, Responses to Questions, etc..)</p> <p>Posted Date: July 24, 2009</p>
<p><a href="#">Bid Schedule.pdf</a> (37.85 Kb)</p> <p>Description: Bid Schedule</p>

<p><b>Statement of Work</b></p> <p>Type: Other (Draft RFPs/RFIs, Responses to Questions, etc..)</p> <p>Posted Date: July 24, 2009</p>
<p><a href="#">SOW.pdf</a> (64.56 Kb)</p> <p>Description: Statement of Work</p>

**Contracting Office Address:**  
 65 CONS/LGC  
 Lajes Field, Azores APO, 09720

**Place of Performance:**  
 Base Education Center  
 Lajes Field,  
 Portugal

**Primary Point of Contact.:**  
 Joseph W. Hoh  
[joseph.hoh@lajes.af.mil](mailto:joseph.hoh@lajes.af.mil)  
 Phone: 011351295573148

**Secondary Point of Contact:**  
 Keith L. Rhodia,  
 Contracting Officer  
[keith.rhodia@lajes.af.mil](mailto:keith.rhodia@lajes.af.mil)  
 Phone: 011351295573104

**ALL FILES**

[Bid Schedule](#)   
 Jul 24, 2009

[Bid Schedule.pdf](#)

---

[Statement of Work](#) 

Jul 24, 2009

[SOW.pdf](#)

---

**Opportunity History**

■ **Original Synopsis**

Jul 24, 2009

6:07 am

**REQUIREMENT: EDUCATION FACILITY MONITOR**

**BID SCHEDULE**

**BASE YEAR**

**DESCRIPTION OF SERVICES:** Non-personal services in support of U.S. Air Force off-duty education program. The contractor shall provide access and equipment control in support of education services program. Access control responsibilities include opening and closing education facilities for early morning, evening and weekend use, as appropriate. Equipment control responsibilities involve monitoring audio-visual, computer and other support equipment use IAW established procedures. Please reference the attached Statement of Work (SOW) for further information.  
**Period of performance: 01 October 2009 through 30 September 2010**

CLIN #	DESCRIPTION	QUANTITY/UI	UNIT PRICE	EXTENDED AMOUNT
0001	EDUCATION FACILITY MONITOR	500/HRS		

**OPTION YEAR 1**

**DESCRIPTION OF SERVICES:** Non-personal services in support of U.S. Air Force off-duty education program. The contractor shall provide access and equipment control in support of education services program. Access control responsibilities include opening and closing education facilities for early morning, evening and weekend use, as appropriate. Equipment control responsibilities involve monitoring audio-visual, computer and other support equipment use IAW established procedures. Please reference the attached Statement of Work (SOW) for further information.  
**Period of performance: 01 October 2010 through 30 September 2011**

CLIN #	DESCRIPTION	QUANTITY/UI	UNIT PRICE	EXTENDED AMOUNT
1001	EDUCATION FACILITY MONITOR	500/HRS		

**NOTE 1:** IF YOU ARE HERE ON GOVERNMENT ORDERS (I.E. UNITED STATES MILITARY OR CIVILIAN SPOUSE) PROVIDE DEROS: \_\_\_\_\_.

**NOTE 2:** ALL CONTRACTORS MUST BE REGISTERED IN CENTRAL CONTRACTOR REGISTRATION (CCR) BEFORE CONTRACT AWARD, IN ACCORDANCE WITH DFARS 252.204-7004. REGISTRATION INFORMATION CAN BE FOUND AT [WWW.CCR.GOV](http://WWW.CCR.GOV). THE CONTRACTOR SHALL MAINTAIN REGISTRATION DURING PERFORMANCE AND THROUGH FINAL PAYMENT OF THIS CONTRACT.

**NOTE 3:** ALL CONTRACTORS MUST BE REGISTERED IN WIDE AREA WORKFLOW (WAWF) BEFORE CONTRACT AWARD IN ACCORDANCE WITH DFARS 252.232-7003. ONCE YOU HAVE RECEIVED CONFIRMATION OF AWARD, ACCESS [HTTPS://WAWF.EB.MIL](https://wawf.eb.mil) TO REGISTER.

\_\_\_\_\_  
 Contractor's Signature

\_\_\_\_\_  
 Date